

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

MEETING DATE: 9/15/04

DIVISION: COUNTY ADMINISTRATOR

BULK ITEM: YES

DEPARTMENT: AIRPORTS

AGENDA ITEM WORDING: Approval of Purchase Service Order with URS, for General Consultants Services for the Key West International Airport, and the Florida Keys Marathon Airport.

ITEM BACKGROUND: This PSO will be funded 50% by the Florida Department of Transportation under a Planning Studies grant.

PREVIOUS RELEVANT BOCC ACTION: Approval of General Consultants Services agreement for FY 2004, September 17, 2003.

CONTRACT/AGREEMENT CHANGES: New Agreement

STAFF RECOMMENDATION: Approval

TOTAL COST: \$81,600.00

BUDGETED: Yes

COST TO AIRPORT: \$40,800.00

SOURCE OF FUNDS: FDOT grant, Airport operating revenue

COST TO PFC: None

COST TO COUNTY: None

REVENUE PRODUCING: No

AMOUNT PER MONTH /YEAR:

APPROVED BY: County Attorney X

OMB/Purchasing N/A

Risk Management N/A

DIRECTOR OF AIRPORTS APPROVAL \_\_\_\_\_

  
Peter J. Horton

DOCUMENTATION: Included X

To Follow

Not Required

AGENDA ITEM # C11

DISPOSITION: \_\_\_\_\_

/bev  
APB

# MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

## CONTRACT SUMMARY

Contract #

Contract with: URS

Effective Date: Execution

Expiration Date: 365 days

Contract Purpose/Description: General Consultants Services (Airports)

Contract Manager: Bevette Moore  
(name)

# 5195  
(Ext.)

Airports - Stop # 5  
(Department/Courier Stop)

for BOCC meeting on: 9/15/04

Agenda Deadline: 8/31/04

## CONTRACT COSTS

Total Dollar Value of Contract: \$81,600.00

Current Year Portion: None

Budgeted? Yes

Account Codes:

404-63053-530490-GAKD50

Grant: Yes - FDOT

403-63529-530490-GAMD26

County Match: Airport Operating Revenue

## ADDITIONAL COSTS

Estimated Ongoing Costs: N/A  
(not included in dollar value above)

For: .

(eg. maintenance, utilities, janitorial, salaries, etc.)

## CONTRACT REVIEW

	Date In	Changes Needed Yes No	Reviewer	Date Out
Airports Director	<u>8/31/04</u>	( ) (X)	<u>Peter Horton</u> Peter Horton	<u>8/31/04</u>
Risk Management	<u>   /   /   </u>	( ) ( )	<u>N/A Per OMB</u> for Risk Management	<u>   /   /   </u>
O.M.B./Purchasing	<u>   /   /   </u>	( ) ( )	<u>N/A Per OMB</u> for OMB	<u>   /   /   </u>
County Attorney	<u>   /   /   </u>	( ) ( )	<u>Pedro Menendez</u> County Attorney	<u>8/27/04</u>

Comments: \_\_\_\_\_

\_\_\_\_\_

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**PURCHASE / SERVICE ORDER**

**FOR**

**MONROE COUNTY**

To: URS

Purchase Service Order No. 04/05-01

Re: PSA Agreement, Dated 12-19-01

Resolution No. \_\_\_\_\_

Project Name: General Consultants Services

Description of Services:

Attend monthly meeting, collect and report information, coordinate with FAA/FDOT, interpret Federal (FAA) requirements and guidance and assist staff as requested, other contractor services as requested services for the period 10/1/04 to 9/30/05.

Multiple of Direct Salaries \_\_\_\_\_

Lump Sum X

Reimbursable Expense \_\_\_\_\_

Days to Complete 365

Fee this Service Order \$ 81,600.00

Payment for Services shall be in their entirety as per PSO.

Prepared by:

Milford A. Reisert  
Milford A. Reisert

Recommended by:

RH

Date: 8-25-04

Date: 8-27-04

Accepted by:

Carlos Garcia  
Carlos Garcia

Approved by:

\_\_\_\_\_

Date: 8/25/04

DATE: 8/27/04  
BY: [Signature]  
APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY  
ATTORNEY'S OFFICE